Food Drive Checklist

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| **Activity** | **Person(s) Responsible** | **Date Completed** |
| Form A Team |  |  |
| Choose Coordinator |  |  |
| Determine Type of Food Drive |  |  |
| Set Food Drive Timeline |  |  |
| Design Promotional Materials |  |  |
| Distribute Promotional Materials |  |  |
| Set Collection Points and Obtain Boxes |  |  |
| Arrange Delivery to Food Pantry |  |  |

OTHER WAYS TO HELP: Along with your Food Drive, you can help us achieve our goal of alleviating hunger in Greensboro by:

* Volunteering at the Food Pantry
* Donating money for bulk food buying

Please see our website for all the ways that you can help: www.greencountyfoodpantry.org